

**Carroll County Housing Authority  
Public Housing Pet Policy**

1. Residents may, at any time, request a copy of current pet rules, as well as any currently proposed rules or amendments.
2. A resident must pay a \$200.00 (refundable) Pet Security and Damage Deposit in full before the pet is allowed on the premises.
3. Any resident, who owns a pet, will be required to pay for any damages caused by the pet. Additionally, any pet-related insect infestation in the pet owner's unit will be the financial responsibility of the pet owner. The Housing Authority reserves all rights to exterminate any such infestation and charge incurred expenses to the pet owner.
4. Pet waste must be cleaned up immediately. If it is necessary for the Housing Authority to remove pet waste, the pet owner will be charged \$10.00 per occurrence. At Maple Lane, pets may be walked immediately behind your own apartment in the area near Wacker Road or the woods area. At Mest Manor, pets may be walked at the south end of the building in the grass area.
5. Residents will be required to sign an acknowledgement stating that he/she has been fully informed of all rules regarding keeping of a pet.
6. Pets must be on a leash whenever outside of the owners apartment, or carried and under the control of the resident or other responsible individual at all times.
7. Pets must be cleaned up after immediately. The waste should be put in a plastic bag and disposed of in the dumpster or garbage chute.
8. Pet owners must, at all times, accompany their pet if the pet is outside of the apartment.
9. If a pet is seen on the project grounds unaccompanied by the pet owner, the pet owner will be notified that they will no longer be able to harbor a pet.
10. Pets are not allowed in the community/sitting rooms, mail room, dining/kitchen area, or public use restrooms.
11. Animals that are used to assist the disabled are not excluded from these rules.
12. No more than two pets (only one which may be a dog) will be allowed per household. In case of fish, residents may keep no more than can be maintained in a safe and healthy manner in a tank holding up to 10 gallons. Such a tank or aquarium will be counted as one pet.
13. Maintenance inspections will be made with Pest Control quarterly. If any pet damage is noted, inspections will then be done monthly. Consistent damage, caused by the pet to Housing Authority property, will result in the pet owner being given notice they will no longer be allowed to harbor a pet. Consistent damage is damage that is noted during 3 inspections.
14. Other residents have the right to peaceful enjoyment of their apartments. Three verifiable complaints of disturbance caused by pets will result in the pet owner being given notice that they will no longer be allowed to harbor a pet.
15. The following animals are NOT permitted:
  - Any animal whose adult weight will exceed 25 pounds

- Dogs of the pit bull, rottweiler, chow, or boxer breeds
- Ferrets or other animals whose natural protective mechanisms pose a risk to small children of serious bites or lacerations
- Any animal not permitted under state or local law or code

16. All pets must be registered with the Housing Authority Office. Dogs and cats must be spayed or neutered at the time of registration or, in the case of underage animals, within 30 days of the pet reaching 6 months of age. Exceptions may be made upon veterinary certification that subjecting this particular pet to the procedure would be temporarily or permanently medically unsafe or unnecessary.

17. Each pet owner will comply with all local and State laws on the licensing and inoculation of pets. Residents must provide proof of licensing at the time of registration and annually, in conjunction with the resident's annual reexamination.

18. The pet owner will be required to designate two responsible parties for the care of any pet, if the health or safety of the pet is threatened by the death or incapacity of the pet owner or by other factors that render the pet owner unable to care for the pet. Any resident, who cares for another resident's pet, must notify the Housing Authority and sign an agreement to abide by all rules of this Pet Policy.

19. Pets NOT OWNED by a resident are NOT ALLOWED on the premises. Residents are prohibited from feeding or harboring stray animals.

20. Pet Policy Violations.

All complaints of cruelty and all dog bites will be referred to animal control or an applicable agency for investigation and enforcement.

If a determination is made on objective facts supported by written statements that a resident pet owner has violated the rules of this pet policy, written notice will be served.

The notice will contain a brief statement of the factual basis for the determination and the pet rules that were violated. The notice shall state:

- The pet owner has 10 business days from the effective date of the service of notice to correct the violation or make written request for a meeting to discuss the violation .
- The pet owner is entitled to be accompanied by another person of his/her choice at the meeting .
- The pet owner's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to remove the pet or to terminate the pet owner's tenancy.